

**PETERBOROUGH WEST NEIGHBOURHOOD COMMITTEE  
 (AREA NORTH & WEST 3)**

**MINUTES OF THE MEETING HELD ON 2 JULY, 7PM  
 AT THE JACK HUNT SCHOOL, LEDBURY ROAD**

**Members Present:**

West	Councillor Arculus (Chairman) and Maqbool
Bretton North	Councillors Fitzgerald and Sylvester
Bretton South	Councillor Fletcher
Ravensthorpe	Councillor Murphy

**Officers Present:**

Laura Almond, Assistant Neighbourhood Manager, PCC  
 Gary Goose, Strategic Safer and Stronger Peterborough Manager, PCC  
 Gemma Wildman, Principal Strategic Planning Officer, PCC  
 Jamie MacFarlane, Neighbourhood Environment Enforcement Officer, PCC  
 Peter Tebb, Team Manager, Network Management Group, PCC  
 Karen S Dunleavy, Governance Officer, PCC

**Others Present:**

Twenty two people registered their attendance at the meeting including residents and representatives from Her Majesty's Prison and Longthorpe and Netherton Residents Association.

Item	Discussion and Actions	Action
1. Apologies for Absence	Apologies received from Cllrs Dalton, Nawaz and Martin.	
2. Declarations of Interest	None	
3. Minutes from the previous meeting	The minutes from the meeting held on 27 March 2012, were agreed as a true and accurate record.	
4. Issues arising from previous Meeting	The Assistant Neighbourhood Manager advised that updates and details of completed actions were provided on tables.  Councillor Murphy commented regarding the funding allocated for improvements to the Whitecross underpass and whether steps should be made to recover the public money from the appropriate authorities.	

	<p>Councillor Murphy commended the efficiency of the police following the arrest of a young person in connection with a burglary offence. Councillor Murphy also commented that the process from arrest to court appearance and conviction was conducted within a few weeks of the offence.</p> <p>Councillor Maqbool had received updates from West Town residents regarding the twenty two burglaries that had taken place in the area and that the issues were not being dealt with in a timely matter by the authorities.</p> <p><b>Agreed Action</b></p> <p>It was agreed that the Assistant Neighbourhood Manager would provide details of where the funding allocation for the Whitecross underpass was received.</p>	LA
5. Matters for Committee Decision	<p>Election of Vice Chair</p> <p>Nominations for the role of Vice Chairman were received for Councillors Maqbool and Sylvester. The nomination for Councillor Maqbool was seconded by Councillor Fitzgerald.</p> <p>The nomination for Councillor Sylvester was withdrawn due to the absence of a seconder.</p> <p>Councillor Maqbool was duly elected as Vice Chairman of the Peterborough West Neighbourhood Committee.</p>	
6. Open Session	<p>Attendees of the meeting were given the opportunity to ask questions and raise issues affecting the areas in which they lived. These included:</p> <ul style="list-style-type: none"> <li>• In response to a question raised by Helen Prange regarding the removal of trees located at Sainsbury's in Bretton, Councillor Fletcher advised that the issues had been discussed at a recent Bretton Parish Council and a consultation with Enterprise Peterborough was underway to investigate installing suitable replacements such as shrubs.</li> <li>• Thanks were offered to the Community Council by John Green for the donation of funding which had provided sheds and water butts on allotments in Bretton.</li> <li>• In response to questions raised by David Hudson and Richard Hulcoon, the Assistant Neighbourhood Manger advised the Committee that a site visit had been conducted in the Peterborough West area to ascertain the issues surrounding grass cutting and other environmental issues. The Committee were also advised that a plan of action in order to deal with the landscape issues would be included in future initiatives for the area.</li> <li>• Following concerns raised regarding the installation of yellow lines at Atherston Avenue, Buckland Road and Walcott Walk areas, the Network Team Manager advised that the appeals procedure against the decision would need to be submitted via email or in writing.</li> </ul>	

- Residents raised a number of issues concerning:
  - Improvements on paving slabs, which had not been included for all areas of Thorpe Meadows;
  - Overgrown weeds and grass in all ward areas of Peterborough West area; and
  - Public bins not being emptied.
- In response to a question from Mr Steve Lee, Members advised that contractors providing services on behalf of Peterborough City Council were being monitored on performance of service delivery by the Council's Audit and Procurement teams.
- In response to a question raised by Councillor Sylvester, Councillor Fitzgerald advised that the Enterprise Peterborough (EP) contract had a number of years before the contract renewal was due; however if the Council found that EP were not delivering services within the contract specifications, then consideration should be given to pursue the withdrawal of the contract.
- Councillor Fitzgerald advised the Neighbourhood Committee that Peterborough City Council had lost Government funding of £8 million pounds, which was the reason for this year's Council Tax rise.
- Councillor Murphy highlighted that the issues being experienced by EP was largely due to funding cuts and lack of staff training.
- In a response to a questions raised by Councillor Murphy over the Greenwood House and Welland House consultation, the Cabinet Member for Adult Social Care advised that the consultation paper was due to launch over the closure of the two care homes. The Neighbourhood Committee was also advised that the consultation would explore whether private organisations would provide a cheaper service and would end in November.
- In response to a question raised by Judi Broadhead regarding vehicles using the Winslow Road as a turning place, the Network Team Manager advised that the situation was being monitored and that a response would be provided in due course.
- Judi Broadhead requested that consideration should be given to producing signs advising on the correct use of the recently installed recycle bins in the Ledbury Road area.
- In response to a question raised by Richard Hulcoon, regarding barrier installation for Westfield Road, the Assistant Neighbourhood Manager advised that funding was being explored.

	<ul style="list-style-type: none"> <li>In a question raise about the former hospital site, Councillor Arculus advised that the Council had included the proposals for the former Peterborough District Hospital (PDH) site within its Supplementary Planning Document; however the Primary Care Trust would receive funds from the sale of the site. The Principal Strategic Planning Officer also advised that that Council had included what the preferred options were for the site. In addition, the Principal Strategic Planning Officer advised that when a planning application was submitted for the former PDH site, developers would be encouraged to include results of any public consultation conducted within the proposals.</li> <li>Councillor Maqbool advised that along with Councillor Dalton, they would be in contact with residents over any proposals put forward for the former PDH site.</li> </ul> <p><b>Agreed Actions</b></p> <p>The Assistant Neighbourhood Manager would:</p> <ul style="list-style-type: none"> <li>Provide an update at the next meeting on the proposed replacements for trees that had been removed at the roundabout near Sainsbury's in Peterborough;</li> <li>Liaise with Ravensthorpe residents over the bio diversity issues currently being experienced and provide feedback at the next meeting;</li> <li>The results of the parking consultation conducted for the Atherston Avenue, Walcott Walk and Buckland Road, which led to the proposal of installing yellow lines, would be provided at the next meeting; and</li> <li>Contact the Procurement Team and invite them to attend the next meeting of Neighbourhood Committee in order to provide feedback on the monitoring of the EP contract.</li> </ul> <p>It was also agreed that Enterprise Peterborough would attend the next meeting to provide feedback on the issues raised regarding kerbside paving, weed clearing and methods of reporting maintenance issues.</p>	<p>LA</p> <p>LA</p> <p>LA</p> <p>LA</p> <p>Richard Oldfield</p>
<p>7. Updates on Matters of Interest Relevant to the Committee</p>	<p>a) Peterborough Statement of Community Involvement</p> <p>The Neighbourhood Committee received a presentation of the Statement of Community Involvement (SCI) from the Principal Strategic Planning Officer, which was adopted in 2008 and would feed into various planning documents and set out how the public would become involved in the planning stages. The Committee was also advised that the SCI document had been updated to incorporate the changes made over the previous twelve months due to the introduction of the Localism Act.</p> <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> <li>In response to a question raised by Steve Lee, the Principal Strategic Planning Officer advised that ten days support would be provided by the Council for each community wishing to comprise their own supplementary planning</li> </ul>	

	<p>document. The Committee was also advised that the SCI document provided details on where further advice and support would be available.</p> <ul style="list-style-type: none"> <li>• In response to a question raised by Steve Lee, the Principal Strategic Planning Officer advised that the Community Action Planning process would be an appropriate route in which to include the community's proposals for access improvements for the railway station.</li> <li>• Councillor Fitzgerald advised that the Leader of the Council was investigating the issue in terms of access to the land on the station quarter and how the land would be made available to receive improvements.</li> </ul>	
	<p>b) Neighbourhood Committee budget update and suggestions for current financial year</p> <p>The Neighbourhood Committee received an update from the Assistant Neighbourhood Manager on the funding allocation for the 2012/13 £25,000 budget for the Peterborough West Neighbourhood Committee. The Committee was also advised that funding had also been carried forward to install measures for verge parking.</p> <p>The Assistant Neighbourhood Manager advised the Committee that any member of the community that had ideas on how the funding should be allocated, they would be required to direct them towards their local Councillors. A discussion on how the funding would be allocated would be discussed at the next Neighbourhood Committee meeting.</p> <p>Key points within the presentation were as follows:</p> <ul style="list-style-type: none"> <li>• Currently working on out door green gyms from a previous budget. Now consulting with residents and full updates would be provided at the next meeting.</li> </ul> <p>Comments and responses to questions were as follows:</p> <ul style="list-style-type: none"> <li>• In response to a question regarding how the funding would be utilised for larger neighbourhood projects, the Assistant Neighbourhood Manager advised that some ward areas in other Neighbourhood Committees had pooled their £25,000 allocation for larger projects.</li> </ul>	
	<p>c) Verge Parking Plans</p> <p>The Neighbourhood Committee received an update from the Network Team Manger on the proposed options to make improvements to the area in order to stop verge parking.</p> <p>The options to stop verge parking for Hartwell Way, Holdfield, Raleigh Way and Swanspool, were as follows:</p> <ol style="list-style-type: none"> <li>1. Install a high earth bund between the junctions of Hartwell Way and Holdfield, which would cost c£1,000;</li> </ol>	

2. Create an unrestricted length of parking on the road. This would require the revocation of the clearway and the introduction of double yellow lines to control where the parking was permitted. Additional clearway signs would be required on Hartwell Way near the junctions with Raleigh Way and the signs at the entrance to Swanspool would be removed. This option would cost c£12,500; or
3. Create a small area of grasscrete, including the installation of parking signs between Raleigh Way and Swanspool, which would cost c£2,500 for a 10m length (sufficient to park 2 vehicles).

Comments and responses to questions were as follows:

- In response to a question raised about the maintenance of the high earth bunding, the Network Team Manager advised that these would be grassed and could therefore be mown in the same manner as other verges through the Council's existing grounds maintenance contract.
- Councillor Murphy commented that enforcement should be considered in addressing the damage caused by residents at Holdfield.
- Councillor Murphy asked that residents consider the option of forming a focus group in order to tackle the parking issues being experienced and to discuss the deterrent options that had been put forward.
- Councillor Murphy highlighted that Grange Road was becoming dilapidated and should be investigated in order to ascertain what had caused the issue.
- In response to a question raised about whether consideration should be given to install wooden posts, the Network Team Manager advised that the post option would cost considerably more than the installation of grass bunds.
- A number of residents commented that the introduction of grass bunds in the North Bretton area had proved to be successful in discouraging verge parking.
- The Network Team Manager advised that although the funding had been allocated towards the parking improvement project, the Neighbourhood Committee was required to inform the Network Team on which option they wanted to adopt.

**Agreed Actions**

It was agreed that the residents and ward Councillors would highlight the preferred option for the verge parking improvements with the Assistant Neighbourhood Manager.

8. Next Meeting	The next meeting of the Neighbourhood Committee was due to be held on 15 October 2012, Copland Centre, Bretton.	
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**ACTIONS**

<b>DATE</b>	<b>ACTION</b>	<b>WHO AND WHEN?</b>	<b>STATUS</b>
2 July 2012	Provide details of where the funding allocation for the Whitecross underpass was received.	Assistant Neighbourhood Manager	
	Provide an update at the next meeting on the proposed replacements for trees that had been removed at the roundabout near Sainsbury's in Peterborough;	Assistant Neighbourhood Manager	
	Liaise with Ravensthorpe residents over the bio diversity issues currently being experienced and provide feedback at the next meeting;	Assistant Neighbourhood Manager	
	The results of the parking consultation conducted for the Atherston Avenue, Walcott Walk and Buckland Road, which led to the proposal of installing yellow lines, would be provided at the next meeting; and	Assistant Neighbourhood Manager	
	Contact the Procurement Team and invite them to attend the next meeting of Neighbourhood Committee in order to provide feedback on the monitoring of the EP contract.	Assistant Neighbourhood Manager	
	Indicate the preferred option for the verge parking improvements with the Assistant Neighbourhood Manager.	Ward Councillors/Residents	